

CLAIMANT'S NAME Linda Adams				SSN OR EMPLOYEE NUMBER On File				DEPARTMENT Cal/EPA											
POSITION Secretary for Environmental Protection			CB/ID NUMBER		DIVISION OR BUREAU Office of the Secretary						INDEX NUMBER								
RESIDENCE ADDRESS On File				HEADQUARTERS ADDRESS 1001 I Street						TELEPHONE NUMBER 916-323-2514									
CITY On File		STATE		ZIP CODE		CITY Sacramento		STATE CA		ZIP CODE 95814									
(1) MONTH/YEAR Nov-09		(3) LOCATION WHERE EXPENSES WERE INCURRED		(4) LODGING		(5) MEALS			(6) INCIDENTALS		(7) TRANSPORTATION				(8) BUSINESS EXPENSE		(9) TOTAL EXPENSES FOR DAY		
(2) DATE	TIME					BREAK-FAST	LUNCH	O.T.L.T. NC, RELO. OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE MILES AMT						
11/3	22:00	Depart Sacramento, California											0.00				0.00		
11/4		Arrived in Mexico City				14.00	24.00						0.00				38.00		
11/5		Traveled by car to Jalpan de Serra		50.93			15.00		11.00				0.00		1.58		78.51		
11/6		Queretaro City, Mexico		108.77			15.00		11.00				0.00				134.77		
11/7	22:00	Depart Queretaro, Mexico - Arrive Sacramento				9.00	15.00	24.00	11.00				0.00				59.00		
													0.00				0.00		
													0.00				0.00		
													0.00				0.00		
													0.00				0.00		
													0.00				0.00		
													0.00				0.00		
													0.00				0.00		
													0.00				0.00		
(10) SUBTOTALS				159.70		23.00	69.00	24.00	33.00	0.00	0.00	0.00	0.0	0.00			310.28		
CLAIM TOTAL														\$				310.28	
(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required) Tuesday, November 3: Secretary Linda Adams traveled to Mexico City. Wednesday, November 4: Spoke on panel at Conference on Climate Change in Mexico City sponsored by Heinrich Boll Foundation. Thursday, November 5: Travel to Jalpan de Serra in the Sierra Gorda Reserve; Orientation Meeting; Briefing on Sierra Gorda at headquarters office in Jalpan. Friday, November 6: Meetings at Sierra Gorda with Queretaro Secretary for Agriculture and with Indigenous farmers/landowners who participated in voluntary carbon market. Travel from Sierra Gorda to Queretaro to meet with Governor Calzada. Dinner meeting with Queretaro Secretary of Sustainability and Economic Development.																			
(12) NORMAL WORK HOURS				AGENCY ACCOUNTING OFFICE USE ONLY															
(13) PRIVATE VEHICLE LICENSE NO.																			
(14) MILEAGE RATE CLAIMED \$ 0.550																			
AGENCY ACCOUNTING OFFICE USE ONLY PAID BY REVOLVING FUND CHECK NUMBER																			
(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate. I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.																			
CLAIMANT'S SIGNATURE D						DATE		(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT D						DATE					

(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse)



DATE

STATE OF CALIFORNIA - AIR RESOURCES BOARD
TRAVEL EXPENSE CLAIM

ARB/ASD 262A (REV. 1/2008)

CLAIMANT'S NAME Linda Adams				SSN OR EMPLOYEE NUMBER On File				DEPARTMENT Cal/EPA							
POSITION Secretary for Environmental Protection			CB/ID NUMBER	DIVISION OR BUREAU Office of the Secretary					INDEX NUMBER						
RESIDENCE ADDRESS On File				HEADQUARTERS ADDRESS 1001 I Street, 25th Floor					TELEPHONE NUMBER 916-323-2514						
CITY On File		STATE	ZIP CODE	CITY Sacramento		STATE CA		ZIP CODE 95814							
(1) MONTH/YEAR Nov-10	(2)	(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS BREAK-FASTLUNCH		(6) O.T.L.T. NC, RELO. OR DINNER	(7) INCIDENTALS	(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE MILESAMT		(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY	
11/29	6:00	Depart Sacramento, California - Arrive San Diego, CA	123.82	6.00	10.00	18.00									157.82
11/30		OPC Meeting in La Jolla, CA - Depart for Los Angeles, CA	125.50	6.00	10.00	18.00	6.00		PC		109.0	59.95			225.45
12/1		L.A. Auto Show, press conf. & 2nd Annual Earth, Wind & Power Awards - Los Angeles, CA - Depart for Sacramento, CA		6.00	10.00	18.00	6.00								40.00
12/2	1:00	Arrived in Sacramento at 01:00 hours.													0.00
															0.00
															0.00
															0.00
															0.00
															0.00
															0.00
															0.00
															0.00
(10) SUBTOTALS			249.32	18.00	30.00	54.00	12.00	0.00	0.00	0.00	109.0	59.95	0.00		423.27
CLAIM TOTAL													\$		423.27
(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required) Secretary Adams is a member of the Ocean Protection Council (OPC) and attended OPC Public Meeting. Secretary Adams also appeared with Governor Schwarzenegger at Los Angeles Auto Show to unveil new "green" cars; participated in press conference with Los Angeles Mayor Villaraigosa, and spoke at Earth, Wind and Power Awards.															
8:00-5:00pm			AGENCY ACCOUNTING OFFICE USE ONLY												
(13) PRIVATE VEHICLE LICENSE NO. 5AYY105															
(14) MILEAGE RATE CLAIMED \$ 0.550															
AGENCY ACCOUNTING OFFICE USE ONLY PAID BY REVOLVING FUND CHECK NUMBER															
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CLAIMANT'S SIGNATURE D				DATE		(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT D				DATE					

(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse)

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(1) MONTH/YEAR		(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS			(6) INCIDENTALS	(7) TRANSPORTATION					(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY
Nov-09				BREAK-FAST	LUNCH	O.T./L.T. NC, RELO. OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE			
(2) DATE	TIME										MILES	AMT		
11/9		Business Expense: Brazil Visa										213.30	213.30	
11/9		Business Expense: Travel Med Inc., Immunizations for travel										483.14	483.14	
11/14	9:00	Depart for San Francisco, CA enroute to Acre, Brazil			10.00	18.00							28.00	
11/15		Rio Branco, Brazil		11.00			14.00						25.00	
11/16		Brazil					14.00						14.00	
11/17		Brazil					14.00						14.00	
11/18		Brazil					14.00						14.00	
11/19		Enroute to Sacramento, CA		6.00	10.00	18.00	6.00						40.00	
11/20	2:00 AM	Business Expense: Toll Bridge. Arrived Sacramento 02:00								4.00			4.00	
11/8		Business Expense: Travel Med Inc., Immunizations for travel										78.00	78.00	
													0.00	
(10) SUBTOTALS			0.00	17.00	20.00	36.00	62.00	0.00	0.00	4.00	0.0	0.00	774.44	913.44
CLAIM TOTAL													\$	913.44

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

At the invitation of the State of Acre, Brazil and Environmental Defense Fund, and in furtherance of subnational collaboration to reduce greenhouse gas emissions from deforestation in the Amazon, Secretary Adams met with Governor of Acre, visited indigenous tribe, toured sustainable forest and cattle ranching operations, toured hardwood flooring factory and rubber tapping facilities; and visited training and educational facilities. Lodging and subsistence provided by the State of Acre. Airfare provided by the Environmental Defense Fund.

	AGENCY ACCOUNTING OFFICE USE ONLY	
(13) PRIVATE VEHICLE LICENSE NO.		
(14) MILEAGE RATE CLAIMED \$ 0.550		
AGENCY ACCOUNTING OFFICE USE ONLY		
PAID BY REVOLVING FUND CHECK NUMBER		

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CLAIMANT'S SIGNATURE ☐	DATE	(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT ☐	DATE
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